



## EAST - WEST CENTER

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EastWestCenter.org

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Dear East-West Center Student Community:

The thread of cooperative study runs through all of the Center's education programs, whether conducted on campus or off, in the classroom or in the field. At the Center, we view learning as a collaborative process to which each person contributes knowledge, experience, and perspective to benefit all student participants. We recognize the importance of establishing a basis for the comfortable exchange of ideas by building an environment of openness and trust, of shared community.

The East-West Center is unique among international institutions in its focus on community building at the campus level as a stepping-stone to community building at the regional level. While at the Center, student participants learn, work and live together, and together extend helping hands to the local community. The East-West Center experience is one of grassroots relationship building, cultural exchange, shared experiences, and communal preparation for future leadership roles throughout the region.

To preserve this vital East-West Center experience, the Code of Conduct—attached—is expected of all student participants.

Along with the East-West Center Student Code of Conduct, you will find the Center's Diversity Statement and its policy on sexual harassment attached. The sexual harassment policy includes an explanation of the policy, definitions, and an outline of informal and formal procedures to respond to sexual harassment complaints.

In the sexual harassment policy, the EWC staff titles refer to the following individuals:

- "Program Designee" is your Program Coordinator or any one of the Coordinators as follows:
  - Steve Bell
  - Mary Hattori
  - Kanika Mak-Lavy
  - Sophie Sidhu
- Support Services Administrator: Kris Thompson
- Director of Management Operations: Robert Riley
- Dean: Ann Hartman

For concerns or questions about sexual harassment in a University of Hawai'i setting, refer to the UHM policy and resources at: [www.hawaii.edu/offices/eoo/policies.php?policy=sexual\\_harassment](http://www.hawaii.edu/offices/eoo/policies.php?policy=sexual_harassment) and [www.hawaii.edu/osa/Gender\\_Equity/](http://www.hawaii.edu/osa/Gender_Equity/). The University's Prevention, Awareness, Understanding (PAU) Violence Program provides staff support and resources at <http://manoa.hawaii.edu/pauviolence/>

It is our sincere hope you will have a safe and collegial stay at the Center, University, and Honolulu; however, should you experience a problem, please know that you live in a concerned and responsive community, and that it is safe for you to reach out for assistance.

Please review these documents and web addresses carefully and keep them for future reference.

Sincerely,

Ann Hartman  
Dean