

EWC Update for April 16

EWC COVID Housing Rules: As the “Stay at Home” order continues, EWC continues to enforce our COVID-19 housing rules to protect the health and safety of everyone at our housing facilities, including our staff. EWC is employing a zero tolerance policy. Students and residents must comply with all rules at all times. Please take a moment to remind yourself of the rules below:

- **Protective Measures:** Remember that any one of us could be a carrier. We expect all residents to take all possible protective measures at all times. Do not wait for a positive COVID-19 case before doing everything you can to protect yourself and others.
- **Social Distancing:** Everyone should practice strict social distancing at all times. This means a minimum of 6 (six) feet between people. See attached poster for details. No gatherings of more than 3 people in any public space.
- **Masks required in residence halls:** All EWC residents/students are required to wear masks/face coverings in the public spaces of EWC residence halls. Public spaces are spaces where you may encounter another person, such as kitchens, elevators, lounges, laundry rooms, ice machine areas, and the front desk lobby. We recognize that use of masks in bathrooms may not be practical, but recommend wearing one when able.
- **Masks required on EWC campus:** Masks/face coverings must be worn in all buildings on the EWC campus, including Hale Hālāwai and Burns Hall.
- **Elevators:** No more than 2 residents in an elevator at any time and residents must stand at opposite sides of the elevator. Please be patient and kind as you wait for the elevators and keep a safe distance away from others who are waiting.
- **Use only your assigned kitchen and bathroom:** Students/residents should not be moving between floors and units, especially using bathrooms outside of their unit or alternate kitchens. If an EWC student/resident contracts the virus, movement between floors makes “contact tracing” difficult and can increase community spread.
- **Kitchen Rules:** To ensure social distancing in our shared kitchen facilities, the COVID-19 Kitchen policy is as follows:
 - Hale Mānoa: No more than 4 residents at any time. This applies to all kitchens.
 - Hale Kuahine: No more than 3 residents at any time in the large (D-Wing) kitchen. Only 2 residents at any time in the small (B-Wing or Courtyard) kitchen.
 - Lincoln Hall: No more than 2 residents in the basement facilities room at any time.

- Please limit your time in the kitchen to allow fellow residents to access the space (suggested time of 45 minutes).
- Please take every precaution to practice safe social distancing when sharing kitchen areas with others, including wiping down surfaces before and after use.
- **Lounges:** The COVID-19 lounge policy is:
 - Open hours 7:00 a.m. – 9:00 p.m.
 - No more than 2 people in the main part of the lounge and 1 person on the lanai
 - To allow access for all, 1-1/2 hours maximum use
 - OK to access water fountains 24 hours/day. Please use fountains for filling cups or water bottles, not for drinking directly.

If students and residents fail to take adequate protective measures to keep their distance, we may be required to close the lounge areas for safety of our staff and students alike.

- **Plug in your room phones:** Phones are provided in all dormitory rooms. Please make sure this phone is plugged in to the wall phone jack so that you can be contacted if there is an emergency.
- **Changing rooms to facilitate social distancing:** Several areas in Hale Mānoa still have more residents than other areas. To achieve the maximum possible social distancing in shared spaces, the Housing Office will continue to contact residents in select units to move to less occupied areas of the building. Please note that if there are not enough volunteers, residents in these units will be randomly reassigned to rooms in less-occupied units. Current rooms will be held for residents to return to when social distancing measures are cancelled.
- **Resources:**
 - The CDC has put together [this guide for emergency planning](#)
 - Information about “DIY masks” <https://smartairfilters.com/en/blog/best-materials-make-diy-face-mask-virus/>
 - Video about making a “no sew” shop towel mask: <https://www.youtube.com/watch?v=mai-UqdNRi8>
 - EWC FAQs including what to do if you think you have been exposed to COVID-19: [Frequently Asked Questions \(FAQs\)](#)
 - CDC info about symptoms and protecting yourself: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/index.html>
 - Information about keeping healthy and boosting your immune system <https://www.hopkinsmedicine.org/health/wellness-and-prevention>

- Info about scams related to Covid-19: <https://www.us-cert.gov/ncas/current-activity/2020/03/06/defending-against-covid-19-cyber-scams>
- Info about phishing scams, including fake CEO/Business Email Compromise emails: <https://www.consumer.ftc.gov/articles/how-recognize-and-avoid-phishing-scams>
- State of Hawaii Department of Health updates, resources and information (now available in 8 different languages): <https://hawaiiicovid19.com/>
- EWC Housing contact email, which is regularly and frequently monitored by EWC staff: housing@eastwestcenter.org.
- EWC Housing phone number: 944-7960. For reports on matters of immediate concern, such as students not complying with social distancing rules or smoking in the building, we urge you to call rather than email, even during working hours.

[ENDS]